

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, November 14, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Richardson and Drayna, who were present via Zoom.

Supervisors Lindl and Foelker were absent. Foelker, having given prior notification was excused.

District 1.....	Richard C. Jones	District 2..	Cassie B. Richardson
District 3.....	Robert Preuss	District 4 .....	Karl Zarling
District 5.....	James B. Braughler	District 6 .....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8 .....	Michael Wineke
District 9.....	Bruce Degner	District 10 .....	Mark Groose
District 11 .....	Jeff Johns	District 12 .....	Jeff Smith
District 13.....	Anita Martin	District 14 .....	Kirk Lund
District 15.....	Steven J. Nass	District 16 .....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18 .....	Brandon White
District 19.....	Dave Drayna	District 20 .....	Curtis Backlund
District 21.....	John C. Kannard	District 22 .....	Blane Poulson
District 23.....	George Jaeckel	District 24 .....	Roger Lindl
District 25.....	Matthew Foelker	District 26 .....	Joan Fitzgerald
District 27.....	Joan Callan	District 28 .....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30 .....	Walt Christensen

Smith led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to approve as drafted. Seconded by Jaeckel and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 16, 2023, at 7:00 p.m.
2. Treasurer's Report.

**Public Comment: None**

**Annual Reports:**

Fair Park Director, Amy Listle; Veterans Service Director, Yvonne Duesterhoeft; and Planning and Zoning/Land Information Director, Matt Zangl. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Committee Reports, Resolutions, Proclamations, and Ordinances:**

**Lund introduced Proclamation 2023-04,** Congratulating the Lakeside Lutheran High School Boys Cross Country Team on their Division 2 State Cross

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Country Championship.

**Lund moved for the adoption of Proclamation 2023-04, Seconded by Morris and passed.**

**Wineke, Executive Committee Chair, introduced Ordinance No. 2023-16. Amending supervisory district boundaries to reflect annexations**

Section 1. That the Supervisory District Map for District 13 shall be amended to include the annexed territory previously in Supervisory District 15 prior to the annexation above; that the Supervisory District Map for District 21 shall be amended to include the annexed territory previously in Supervisory District 11 prior to the annexation above.

Section 2. That the maps for Supervisory Districts 15 and 11 shall be amended to delete the territories re-assigned in Section 1.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Adopted by the Jefferson County Board of Supervisors this 14th day of November

*Fiscal Note: Passage of this Ordinance has no immediate fiscal impact.*

**Wineke moved for the adoption of Ordinance No. 2023-16. Seconded by Morris and passed.**

**Amend Recommended 2024 County Budget:**

**Jones, Finance Committee Chair, moved to adopt the non-countywide levy budget, the countywide levy budget and the functional totals as stated in the 2024 Recommended Budget. Seconded by Poulson and opened for discussion.**

**No amendments were provided prior to or at this meeting.**

**Jones, Finance Committee Chair, moved to divide the question on the countywide and non-countywide levy budget. Seconded by Braughler and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Lindl and Foelker), Vacant 1.**

**Jones, Finance Committee Chair, introduced Resolution No. 2023-46. Establishing non-countywide levies for health and library services**

NOW, THEREFORE BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department                      \$ 938,368

Library Services                          \$ 1,191,880

BE IT FURTHER RESOLVED that the above

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amounts be apportioned to equalized values as established by the State Department of Revenue.

*Fiscal Note: The Health mill rate is \$0.0992; and the Library mill rate is \$0.2192 per \$1,000 of equalized value. In 2023, the Health mill rate was \$0.1063 and the library mill rate was \$0.2404, for decreases of \$0.0071 and \$0.0212 in the Health and Library mill rates, respectively.*

**Jones moved for the adoption of Resolution No. 2023-46.** Seconded by Jaeckel and passed. Ayes 26 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Groose), Abstain 0, Absent 2 (Lindl and Foelker), Vacant 1.

**Jones, Finance Committee Chair, introduced Resolution No. 2023-47. Establishing countywide levy and fees**

*Fiscal Note: As presented, the countywide levy is proposed at \$33,285,195 which is a mill rate of \$2.6453 for general operations and \$0.4169 for debt service fund for a total of \$3.0621 per \$1,000 of taxable value. In 2023, the countywide levy was \$33,762,184, with a general operations mill rate of \$2.8939 and debt service mill rate of \$0.5477, for a decrease of \$0.2486 per \$1,000 of taxable value for 2024 general operations and a decrease of \$0.1308 per \$1,000 per taxable value for 2024 debt service.*

**Jones moved for the adoption of Resolution No. 2023-47.** Seconded by Jaeckel and passed. Ayes 26 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Groose), Abstain 0, Absent 2 (Lindl and Foelker), Vacant 1.

**Jones, Finance Committee Chair, introduced Resolution No. 2023-48. Authorizing the rezoning of County-owned lands known as the “Old Highway Shop”**

NOW, THEREFORE, BE IT RESOLVED the County Administrator is hereby authorized to engage in efforts to rezone Parcel No. 241-0614-0231-015 from “Institutional” to “Urban Mixed Use.”

*Fiscal Note: The application fee for a request for zoning map amendment is \$500. This will be paid for from the proceeds of prior land sales which resides in the Capital Projects Fund. No budget adjustment is necessary.*

**Jones moved for the adoption of Resolution No. 2023-48.** Seconded by Jaeckel and passed.

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**Jones, Finance Committee Chair, introduced Resolution No. 2023-49. Approving Environmental Health Fee Schedule for the Jefferson County Health Department**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts the attached amended fee schedule, and the Jefferson County 2023 budget is hereby amended to reflect the revised fee schedule.

*Fiscal Note: Revenues relating to the fee increases proposed in this Resolution are currently budgeted for in the 2023 and 2024 Health Department budget. At this time the Finance Committee does not recommend increasing budgeted revenue and expense until a historical analysis of the impacts of these fee increases can be performed. Therefore no budget adjustment is necessary at this time.*

**Jones moved for the adoption of Resolution No. 2023-49.** Seconded by Turville-Heitz and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Lindl and Foelker), Vacant 1.

**Jones, Finance Committee Chair, introduced Resolution No. 2023-50. Denying Claim for damages by Russell Ehrke**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

**Jones moved for the adoption of Resolution No. 2023-50.** Seconded by Jaeckel and passed.

**Jones, Human Services Board Chair, introduced Resolution No. 2023-51. Authorizing state human services contracts, consortium agreements, and professional service and care provider contracts**

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

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BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to section 46.23(6m)(c) of the Wisconsin Statutes, and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

*Fiscal Note: The costs associated with these state and consortium contracts have been included as an appropriation in the 2024 budget.*

**Jones moved for the adoption of Resolution No. 2023-51.** Seconded by Kutz and passed.

**Christensen, Land and Water Conservation Committee Chair, introduced Resolution No. 2023-52. Authorizing Extension of County Farm Agricultural Lease for 1 year**

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a one-year lease with Jeff and Monica Gerner for 328 acres of county farmland totaling \$95,202 under the same terms and conditions as the current lease.

*Fiscal Note: Total rent payable to Jefferson County for the one-year lease term is \$95,202, subject to prorate changes to acreage. This amount is contained in the 2024 General Revenue and Expenditure budget.*

**Poulson moved to amend this Resolution to add the words "property formerly known as the" to the 2<sup>nd</sup> Whereas before the words County Farm. Seconded by Jaeckel and passed.**

**Christensen moved for the adoption of Resolution No. 2023-52.** Seconded by Turville-Heitz and passed as amended.

**Poulson, Fair Park Committee Chair, introduced Ordinance No. 2023-17. Creating a Jefferson County Fair Advisory Board**

This ordinance creates a citizen advisory board to assist the Fair Park Committee in the planning, development, and execution of the annual Jefferson County Fair. The Fair Park Committee considered this ordinance at its meeting on November 9, 2023, and recommended forwarding it to the County Board for approval.

*Fiscal Note: As stated in section 1.03 (1)(4) of this Ordinance, the members of this Committee shall not be eligible for meeting fees, mileage or other expense reimbursement. As such, passage of this Ordinance has no immediate fiscal impact.*

**Poulson moved for the adoption of Ordinance No. 2023-17.** Seconded by Backlund and passed.

**Jaeckel, Planning and Zoning Committee Chair,**

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**introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-18.**

**Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4495A-23 and R4496A-23 were referred to the Jefferson County Planning and Zoning Committee for a public hearing on October 19, 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows

**Jaeckel moved for the adoption of Ordinance No. 2023-18.** Seconded by Poulson and passed.

**Public Comment: (General) None**

**Announcements:**

**CLOSED SESSION:**

**Nass moved that the Board convene in closed session** pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion on development/sale of County owned farmland.

Seconded by Jones and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Lindl and Foelker), Vacant 1.

**Wineke moved that the Board reconvene in open session.** Seconded by Gulig and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2023-53. Authorizing the rezoning of County land & submission of Conditional Use Application**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby autho-

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rizes the County Administrator to engage in efforts to rezone the property set forth in Exhibit A from "Rural Holding" to "Medium Industrial."

BE IT FURTHER RESOLVED, that the County Administrator shall, simultaneously with the rezoning request, submit an application for a Conditional Use Permit for "Cultivation" to ensure continued farming on the subject property is permitted.

*Fiscal Note: The application fee for a request for zoning map amendment is \$500. This will be paid for from the proceeds of prior land sales which reside in the Capital Projects Fund. No budget adjustment is necessary.*

**Poulson moved to amend this Resolution to change the word farmland to land. Seconded by Jaeckel and passed.**

**Jones moved for the adoption of Resolution No. 2023-53.** Seconded by Jaeckel and passed as amended.

Supplemental information presented at the November 14, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn.** Seconded by Gulig and passed at 8:33 p.m.